



WALLOON
LAKE
ASSOCIATION AND
CONSERVANCY

Walloon Lake Association and Conservancy

Position Vacancy Announcement

Stewardship Intern

Job Title: Stewardship Intern

Salary Range: N/A – Volunteer Position

Application Deadline: September 15th, 2026, at 11:59 pm

Start Date: September/October 2026 to December 2026

Reports to: Conservation Programs Manager

Location: WLAC Office: 4060 M-75 Walloon Lake, MI, Suite 102, 49796

Work Schedule: Part-time 8 to 24 hours per week, on weekdays with a flexible schedule arrangement possible. Occasional night and weekend work may be required.

To Apply: Please send your cover letter and resume to WLAC Conservation Programs Manager, Tanner Yurk: tanner@walloon.org, with the subject line “WLAC Stewardship Intern”. For questions about this position, please contact Tanner via email.

Our Mission

Walloon Lake Association and Conservancy (WLAC) is a 501(c)3 nonprofit organization whose mission is to deliver Walloon Lake, a place where people and nature thrive, to the next generations through the power of conservation. WLAC has a robust water stewardship program and has permanently protected nearly 2,400 acres of land through the acquisition of 57 public nature preserves and protection of 20 conservation easements on private land.

Position Summary

The Stewardship Intern serves as a key member of WLAC’s conservation team. The incumbent will work primarily outdoors on Walloon Lake and its tributaries and on many of the organization’s 57 protected natural areas. Major responsibilities of the Stewardship Intern include trail/facility construction and maintenance, water quality monitoring, invasive species removal, preserve sign installation, and community engagement event support.

Key Responsibilities

Trail Maintenance and Nature Preserve Infrastructure Maintenance:

- Maintain non-motorized trails using tools such as mowers, string trimmers, chainsaws, and other hand tools
- Assist with trail layout, construction, and maintenance projects
- Install trail signage, information kiosks, trail blazes, and maps
- Assist with boardwalk and trail bridge construction projects

Walloon Lake and Stream Stewardship:

- Collect data for ongoing management initiatives
- Support water quality monitoring work on Walloon Lake and its tributaries

Terrestrial Natural Resources Management:

- Collaborate on projects to enhance and restore wildlife habitat within WLAC nature preserves
- Assist with annual monitoring of conservation easement properties
- Assist with the removal of invasive species on WLAC preserves including cutting, pulling, and hauling of brush
- Assist in the organization and analysis of data collected during field work and monitoring activities

Event Assistance:

- Provide support during community events, educational programs, and outreach activities organized by WLAC to promote environmental awareness
- Coordinate and oversee volunteers for stewardship activities and workdays

Miscellaneous Duties:

- Write content for newsletters, presentations, and web/social media outlets
- Perform other tasks as assigned by the Conservation Programs Manager, Stewardship Coordinator, or Executive Director

Qualification Requirements

- Recent completion or current pursuit of an associate degree or higher in biology, forestry, environmental science, outdoor recreation management, natural resources, fisheries and wildlife, or a similar degree program

- A passion for land and water conservation and community-based environmental work
- The ability to perform physically demanding work outside in hot, humid, or rainy weather conditions
- The ability to lift up to 50 lbs. independently
- Must have suitable footwear/clothing for field work; basic personal protective equipment (PPE) provided
- Strong communication and interpersonal skills; comfort with public speaking
- Experience in event planning, community organizing, or volunteer coordination
- Ability to operate machinery, power tools, and hand tools
- Basic knowledge of Michigan flora, fauna, and invasive species
- Familiarity with Michigan ecosystems
- Familiarity with GPS devices and GIS software
- Strong attention to detail
- Self-motivated and able to work independently
- Strong interpersonal skills and a collaborative approach to team dynamics

Note: This position description serves as a general overview of the roles and responsibilities and requirements. Duties and expectations may be adjusted to accommodate the organization's evolving needs. A background check is required prior to hire.

WLAC is an equal opportunity employer. All qualified candidates will receive consideration for employment without regard to race, color, religion, gender, gender identity, or expression, national origin, genetics, disability, age, veteran status, or any other basis protected by law.